BOONE COUNTY BOARD OF HEALTH  
November 28, 2016  
Approved Minutes  
Boone County Department of Public Health

Members Present: Jim Cox, Dr. O’Malley, Barbara Thrun, Liz Fiorenza, Meredith Williams, Marshall Newhouse, Dr. Pumilia, Dr. Lendman and Sherry Branson  
Excused and not in Attendance: Jeff Marrs  
Not Excused and Not in Attendance: Dr. Corcoran  
Guests Present: Roger Tresemer, Boone County Animal Services, Bob Walberg and Bill Pysson  
Staff Present: Amanda Mehl, Pat Dashney, Bill Hatfield, Sonia Eichstaedt, Lynden Schuyler, Ellen Genrich, and Sandy Romanek

Jim Cox called the meeting to order at 12:02 p.m.

A motion was made by Liz Fiorenza and seconded by Marshall Newhouse to approve the agenda for November 28, 2016. Motion carried.

Approval of Minutes:  
A motion was made by Dr. O’Malley and seconded by Liz Fiorenza to approve the minutes from October 31, 2016. Motion carried.

Public Comment: None

Administrator’s Report: Amanda introduced Pat Dashney, as the new Director of Department Operations, she thanked Bill Hatfield and Bob Walberg for their years of service. Both Bill and Bob will be retiring.

Dr. Pumilia arrived at 12:04, Meredith Williams arrived at 12:07, and Sherry Branson arrived at 12:09.

- 5 year plan – there were no updates  
- Discussion on Evening Board of Health Meetings –after an open discussion, it was determined that the board would continue having their meetings at noon. A motion was made by Meredith Williams, and seconded by Marshall Newhouse. Motion carried.  
- Board of Health Mission Statement – the members of the board reviewed the 3 suggested mission statements. A motion was made by Dr. O’Malley and seconded by Sherry Branson that the board adopt the 2nd mission statement. Motion carried. The mission statement for the board of health will be” The mission of the Boone County Board of Health is to work in collaboration with the Boone County Health Department’s Administrator to promote and protect the health of the residents of Boone County.”  
- Recap of Community Conversation on November 3, 2016 – Amanda summarized what transpired at the meeting held on November 3, 2016. The Power Point is posted to our web-site. There are no future meetings scheduled at this time. It was determined that any future meetings will be “needs driven”.
- Orientation Manual for Illinois Board of Health Members – Amanda reviewed pages 6-16 in the packet. The consensus of the board was that they found this very informative.  
- The Board of Health Partnership – Amanda introduced Lynden Schuyler to the board. Lynden introduced herself, and discussed her background and her interest in public health. She then reviewed the letter from page 17, and asked the members to complete the survey on page 18. She will summarize the results and present those results at a future meeting.

Amanda and also updated the board that the health department would once again be sponsoring a family, and decorating a tree for Hometown Christmas.

BOH Committee Reports:  
Finance Committee – none

Departmental Reports:  
- Personal Health – the October information is contained in the packet. Amanda then introduced Sonia Eichstaedt, Communicable and Chronic Disease Coordinator and Roger Tresemer. They gave a short presentation on the health department and animal services partnership as it relates to rabies.
Environmental Health – the October information is contained in the packet. There was a short discussion concerning the decrease in food inspections.


A motion was made by Marshall Newhouse and seconded by Barb Thrun to approve the financial report for October, 2016. Motion carried.

Approval of Claims: A motion was made by Dr. O’Malley and seconded by Barb Thrun to approve the claims for November, 2016. Motion carried.

Unfinished Business: None

New Business:

- Finalization of remodel project – Amanda clarified for the board that some additional work was needed as a follow-up to the remodel project. These additions were to add sound proofing to the intake area and also to complete the breastfeeding area. She had already gotten quotes, and the total cost would be $7,000.00. A motion was made by Dr. O’Malley and seconded by Dr. Lendman. Motion carried. This will be a capital expenditure.

- Jim and Amanda discussed the proposed revised FY2017 budget. There was a lengthy discussion concerning the proposed budget reflecting a shortfall. Amanda explained that the tax revenue received from the county is intended to cover the health department’s indirect costs, including building maintenance, utilities, and administrative salaries. Sherry Branson stated that she could not support a budget that was not balanced.

   A motion was made by Dr. O’Malley and seconded by Liz Fiorenza to approve the proposed FY2017 budget. Motion carried, with Sherry Branson opposed.

Executive Session: None

A motion to adjourn was made by Meredith Williams and seconded by Marshall Newhouse. Motion carried. Meeting was adjourned at 1:36 p.m.

Submitted through Jeff Marrs
Sandy Romanek