

BOONE COUNTY BOARD OF HEALTH
June 6, 2016
Amended Approved Minutes
Boone County Department of Public Health

Members Present: Dr. Hess, Jim Cox, Dr. O'Malley, Barbara Thrun, Jeff Marrs, Liz Fiorenza, Meredith Williams, and Sherry Branson

Excused and not in Attendance: Dr. Brechon

Not Excused and not in Attendance: Marshall Newhouse, and Dr. Lendman

Guests Present: Greg Kelm and 4 other members from the VFW, Bill Pysson, Cathy Ward and Michelle Courier

Staff Present: Cindy Frank, Amanda Mehl, Bill Hatfield, Jada Walton, Sonia Eichstaedt, Ellen Genrich, and Sandy Romanek

Dr. Hess called the meeting to order at 12:01 p.m.

A motion was made by Barb Thrun and seconded by Liz Fiorenza to approve the agenda for June 6, 2016. Motion carried.

Approval of Minutes:

A motion was made by Barb Thrun and seconded by Jeff Marrs to approve the minutes from May 2, 2016. Motion carried.

Public Comment: None

Board Comments: Dr. Hess announced that he will not be serving on the Board of Health after June 30, 2016. He has served for 35 years.

Administrator's Report –Cindy reviewed items covered in the Administrator's Review for the month of May, 2016.

- 5 year plan – the projected cost within the next 5-7 years of a new roof and the repair work done last month were added.
- Summer Food Program – Cindy and Amanda reviewed the USDA Summer Feeding Program Information with the board and passed out a sign-up sheet for anyone interested in volunteering. BCHD's WIC Program is a Pilot Feeding Program Site for summer 2016.
- Community Garden – Cindy updated the board on the community garden.
- Farmer's Market & Wellness Fair – the information was contained in the packet. The Farmer's Market is scheduled for July 19, 2016 from 9am-3pm with the health fair portion scheduled from 10am-2pm.

BOH Committee Reports:

Finance Committee – a meeting of the Finance Committee was set for June 17th at noon.

Departmental Reports:

- **Personal Health** – Amanda reviewed the information in the monthly packet. She entertained questions related to Zika virus testing and rabies testing and prophylactic treatment for Boone County residents.
- **Environmental Health** – Bill reviewed the information contained in the monthly packet. He then reviewed the information from IDPH pertaining to anticipated food code changes tentatively scheduled for July 1, 2018.
- **Finance Report** – **Jim Cox** reviewed the finance report contained in the monthly packet.

A motion was made by Dr. O'Malley and seconded by Jeff Marrs to approve the financial report for April, 2016. Motion carried.

Approval of Claims: A motion was made by Jim Cox and seconded by Jeff Marrs to approve the claims for May, 2016. Motion carried.

Unfinished Business: Proposed Code Change – Bill reviewed the proposed food code ordinance. There was a discussion on the legal definitions of tax exempt and also not-for-profit. Dr. Hess then presented 3 revision options to the board for discussion. The options included:

1. No exemptions of payment for food permit fees.
2. Exemptions for school districts, hospitals, day care centers and churches for food permit fees.
3. Exemptions for establishments with a valid e-tax number for food permit fees.

There was a lengthy discussion, and Dr. Hess asked all members of the board for their opinion. The members asked for more time to review the information. It was then determined that the vote by the board of health would be postponed until the next scheduled meeting on June 27, 2016. The options listed may be amended when the vote is taken at the next meeting.

Sherry Branson requested the presentation for HHS and the County Board be kept factual, objective, and simple. She also felt the health department needed to do a better job educating the public about food inspections, and the cost involved in doing those inspections.

Jeff Marrs left the meeting at 1:30 p.m.

New Business: Great Lakes Basin Railroad – Sherry Branson reviewed a geological study that stated a list of concerns, and potential risk, due to the make-up of the soil, if a spill were to occur in this area. She asked the board of health to approve her writing a letter to the Service Transportation Board, and make them aware of the 3 studies. Dr. Hess clarified that the letter needed to be fact based, and based on the studies. No one on the board objected to the letter being sent.

Executive Session: A motion was made by Jim Cox and seconded by Dr. O'Malley to go into closed session for the purpose of discussing possible litigation at 1:40 p.m. Motion carried.

All guests except Michelle Courier and some staff members were asked to leave the room.

The board returned to open session at 1:53 p.m.

A motion was made by Jim Cox and seconded by Dr. O'Malley to approve the reimbursement of \$2,485.00 to the VFW for food permit fees. Motion carried.

A motion to adjourn was made by Jim Cox and seconded by Liz Fiorenza. Motion carried. Meeting was adjourned at 1:54 p.m.

Submitted through Liz Fiorenza
Sandy Romanek