

BOONE COUNTY BOARD OF HEALTH MEETING

January 2, 2018 ♦ 12:00 p.m.

Location: Boone County Health Department ♦ 1204 Logan Avenue ◦ Belvidere ◦ IL 61008

AGENDA

1. **CALL TO ORDER:** This January 2, 2018 Board of Health Meeting is called to order at _____
(TIME)
2. **APPROVAL OF AGENDA:** (motion needed) – January 2, 2018
3. **APPROVAL OF MINUTES:** (motion needed)
 - A. December 4, 2017 – pg # 1-2
4. **PUBLIC COMMENT:** (Comment form to be completed – 2 minutes allowed)
5. **REPORTS:**
 - A. Administrator's Report - pg # 3-4
 - a. 5 Year Plan Update
 - b. Hometown Christmas – pg # 5
 - B. BOH Committee Reports
 - a. Finance
 - i. Schedule a Finance Committee Meeting
 - C. Department Reports – pg # 6-10
 - a. Program Highlight: WIC Program – pg # 11
 - D. Financial Report
 - a. Combined Budget Overview – pg # 12
 - b. Health Fund & Grant Fund – pg # 13-17
 - i. Approval of Financial Report (motion needed)
 - c. County Treasurer's Report – pg # 18-24
6. **APPROVAL OF CLAIMS:** (motion needed) – pg # 25-26
7. **UNFINISHED BUSINESS:** (*For Action and/or Discussion*)
8. **NEW BUSINESS:** (*For Action and/or Discussion*)
 - A. Adopt new IRS mileage rate for 2018 (motion needed) – pg # 27
 - B. Election of Secretary (motion needed)
 - C. Public Health Administrator Evaluation (motion needed) – pg # 28-41
 - D. Public Health Administrator Job Description – pg # 42-47
 - E. Revised Vacation Policy (motion needed) – pg # 48-50
9. **EXECUTIVE SESSION:** (motion needed)
10. **RESUME OPEN SESSION:** (motion needed)
 - A. Actions Resulting from Executive Session
11. **ADJOURNMENT:** (motion needed)

Public Notice: Interpreter is not available for this meeting. Board of Health members, please call Chris at 547-8540 or e-mail at info@boonehealth.org if you will be unable to attend this meeting.

Next regularly scheduled meeting: January 29, 2018 at 12:00 p.m.