

BOONE COUNTY BOARD OF HEALTH
August 1, 2016
Approved Minutes
Boone County Department of Public Health

Members Present: Jim Cox, Dr. O'Malley, Barbara Thrun, Jeff Marrs, Liz Fiorenza, Meredith Williams, Marshall Newhouse, Dr. Lendman, Dr. Pumila, Dr. Corcoran and Sherry Branson

Guests Present: Bob Walberg, Marion Thornberry, Greg Kelm, Bill Pysson, Karen & Jay Funderburg, Cathy Ward and Cameran Coy from 23 news

Staff Present: Cindy Frank, Amanda Mehl, Jada Walton, Ellen Genrich, and Sandy Romanek

Jim Cox called the meeting to order at 12:05 p.m.

Jim requested that the agenda be changed to add under New Business election of a BOH secretary, and also add an item B. Item B was to include community concerns.

Dr. Lendman arrived at 12:07.

A motion was made by Liz Fiorenza and seconded by Barb Thrun to approve the amended agenda for August 1, 2016. Motion carried.

Approval of Minutes:

A motion was made by Dr. O'Malley and seconded by Marshall Newhouse to approve the minutes from June 27, 2016. Motion carried.

New Board of Health Members: Jim welcomed the new BOH members, and they introduced themselves. They are Dr. Pacita Pumilia, DDS and retired physician, Dr. Dennis Corcoran.

Public Comment: There was a request for public comment from Greg Kelm and Marion Thornberry. Both made statements related to the permit fees for not-for-profits and how the not-for-profits contribute to the county. Both felt the health department did not need to charge permit fees to the not-for-profits.

Administrator's Report –Cindy reviewed items covered in the Administrator's Review for the month of July 2016. She also updated the BOH concerning the Farmer's Market/Wellness Fair that was held.

- 5 year plan – no updates
- Administrator Search – the open position has been posted in the Boone County Journal, Boone County Shopper, Rockford Register Star, Monster.com, LinkedIn, and the BCHD website. The deadline for resumes to be submitted was established as August 5, 2016. The Search Committee will meet on August 19, 2016 at 5:30. As of 8/1/16, nine resumes have been received.
- HHS Update – Cindy reviewed reports generated based on requests by HHS. She handed-out samples of these reports for the BOH to review. There was an open discussion concerning simplified reports.

BOH Committee Reports:

Finance Committee – none

Search Committee – a meeting is scheduled for August 19, 2016, at 5:30 p.m. The search committee consists of Jim Cox, Dr. O'Malley, Dr. Lendman, Jeff Marrs, and Liz Fiorenza.

Departmental Reports:

- **Personal Health** – there were no questions.
- **Environmental Health** – there were no questions
- **Finance Report** – **Jim Cox** reviewed the finance report contained in the monthly packet for June, 2016.

A motion was made by Dr. O'Malley and seconded by Barb Thrun to approve the financial report for June, 2016. Motion carried.

Approval of Claims: A motion was made by Jeff Marrs and seconded by Liz Fiorenza to approve the claims for July, 2016. Motion carried.

Unfinished Business: None

Sherry Branson distributed copies of a letter concerning the Great Lakes Basin Transportation proposed railroad. A copy of the OP-ED article from the Boone County Journal was distributed. The question was asked as to whether or not the Health Department was going to respond. Cindy stated that the department responded to the article that had been printed in the Rockford Register Star. There was a consensus that newspapers should make a better effort to address inaccurate information contained in their articles.

Marshall Newhouse requested that the issue of a tire drive be revisited again in the spring.

New Business:

- A. Election of Vice-President and Secretary – Jim nominated Liz Fiorenza for the Vice-President position and Jeff Marrs for the Secretary position. A motion was made by Marshall Newhouse and seconded by Sherry Branson. Motion carried.
- B. Cindy handed out a summary sheet of questions and concerns. This document was based on two gatherings Amanda attended on July 12 and also July 27 with several Boone County community members. This was distributed for the BOH to review and discuss at the next meeting to be held on August 29, 2016. The BOH thanked Amanda for attending these gatherings and working with the group of community members to improve communication.

Executive Session: None

A motion to adjourn was made by Marshall Newhouse and seconded by Jeff Marrs. Motion carried. Meeting was adjourned at 1:20 p.m.

Submitted through Jeff Marrs
Sandy Romanek