

APPLICATION FOR SPECIAL USE

BELVIDERE - BOONE COUNTY PLANNING DEPARTMENT

**Belvidere City Hall
401 Whitney Blvd. Suite 400
Belvidere, Illinois 61008**

FOR OFFICE USE ONLY

Belvidere

Boone County

Case Number _____	PZC Date _____	RPC Date _____
Filing Date _____	BPZ Date _____	ZBA Date _____
Zone District _____	CC Date _____	PZB Date _____
	CC Date _____	CB Date _____

If this application is approved, it is understood that it shall only authorize the special use described in the application with any conditions placed on the special use per the governing body. If the conditions are not met and/or the use is not established (or substantially underway) within one (1) year from the date of approval, the special use shall be null and void.

PLEASE PRINT IN BLACK INK OR TYPE

1) The address or general location of the property for which this application is filed is:

_____ and its

Parcel Identification Number is: _____

and the legal description for the subject property is: **Lot** _____, **Block** _____,

Tract _____, **Subdivision Name** _____.

(NOTE - If there is no lot, block, or tract, then attach a legal boundary description hereto.)

2) **Applicant Name:** _____

Mailing address: _____

_____ Zip: _____

Daytime Phone: _____ Fax: _____

3) **Property Owner Name:** _____

Mailing Address: _____

_____ Zip: _____

Daytime Phone: _____ Fax: _____

4) **Attorney Name:** _____

Mailing Address: _____

_____ Zip: _____

Daytime Phone: _____ Fax: _____

DECLARATION

I, the applicant, of the above legally described property on which the special use is proposed, has provided answers to the questions given herein that are true to the best of my knowledge. I have been granted permission by the property owner(s) of the above legally described property to apply for a special use on said property.

By virtue of my application for a special use, I do hereby declare that the appropriate appointed and elected officials responsible for the review of my application are given permission to visit and inspect the property proposed for a special use in order to determine the suitability of the request.

Applicant Signature: _____ Date Signed: _____

Owner(s) Signature: _____ Date Signed: _____

_____ Date Signed: _____

STAFF SIGNATURE: _____ Date Signed: _____

Filing Fee - Amount Paid: _____ Check Number: _____

Special Use for Corporations, Partnerships, and Joint Venture

1. Is the petitioner or applicant a corporation, partnership or joint venture?

2. State the name for which the business is conducting business under.

3. Are you acting for yourself, or in the capacity of agent, alter ego or representative of a principal?

4. State the name(s) and address(es) of the actual and true principal(s).

5. State the names and address of all officers, directors and all stockholders or shareholders owning any interest in excess of 20% of all outstanding stock of such corporation (use a separate sheet if necessary).

FILING PROCEDURE

- A. Submit this form and supporting information accompanied by an application fee (make checks payable to the Boone County Treasurer). See the attached fee schedule.
- B. Selection of newspaper publication. See the attached newspaper selection sheet.
- C. City of Belvidere Applicants must appear before the Belvidere Planning and Zoning Commission, Building, Planning and Zoning Committee and the Belvidere City Council.

Boone County Applicants must appear before the Boone County Regional Planning Commission, Boone County Zoning Board of Appeals, Planning, Zoning and Building Committee, and the Boone County Board. Boone County applicants must also appear before the Joint Planning Commission if their property is located within 1.5 miles of Belvidere.